

# TIPPECANOE COUNTY COUNCIL

## MEETING MINUTES

TUESDAY, February 14, 2023

8:30 a.m.

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

**Councilmembers present:** President Kevin Underwood, Vice President Jody Hamilton, Barry Richard, Ben Murray, John Basham, Lisa Dullum, and Kathy Vernon.

**Others present:** Attorney Doug Masson, Auditor Jennifer Weston, and Recording Secretary Samantha Perez.

### I. Call to Order and Pledge of Allegiance

President Underwood called the meeting to order and led the Pledge of Allegiance.

### II. Auditor's Financial Report – Jennifer Weston

Auditor Weston stated there are a few modifications to the agenda. To begin with, under the Consent Agenda for Community Corrections COAP Fund (8665) they have asked that it be removed from this agenda and have submitted a new request for March. Also, the salary statement for Community Corrections was correct however, the classification should be a POLE II at \$45,076 (instead of: Corrections Officer LTC II at \$45,706). Lastly, on the agenda there is an Interlocal Agreement for Spay and Neuter Services for Council's consideration. It was approved by the Commissioners February 6, 2023.

The 2023 financial statement shows a General Fund beginning net balance of \$4,703,547. There were no requests, granted appropriations, or reductions for the months of January or February. There were miscellaneous expenditures paid out totaling \$1,713 leaving \$4,701,833 available for appropriations.

The Revenue Report shows only the first month of the year so there little to report. There were a few fourth quarter reimbursements that came in which include the WREC Shared Employee 2022 salary and the School Resource Officer 2022 Salary. In Other Financial Services Miscellaneous the 2020 outstanding checks were redeposited to the General Fund due to these checks never being cashed. Currently 4.6% of our revenue was collected through January.

The fund balances show the Campaign Finance Enforcement Fund (1111) was a new fund for 2022 and there were two \$50 fees collected in January. Councilmember Dullum asked about the Workers Comp Fund (4718) large disbursement. Auditor Weston confirmed with her Chief Deputy that \$500,000 was transferred to the Rainy-Day Health Insurance fund.

### III. Treasurer's Report – Yadira Salazar

The Account Balances and Interest Rates report was distributed and shows an account balance of \$164,190,416.00 with total interest of \$545,211.61. The average interest rates for January were 4.59% on the primary accounts. The General fund is currently at 57.8% of the forecasted budget. The current market is unusual with an inverted yield curve which shows a higher interest rate now but is expected to drop in the long term, so Yadira recommended waiting a few months to issue bonds.

### IV. Public Comment on Agenda Items

– None

## V. Greater Lafayette Climate Action Plan (GLCAP) – Michael Thompson

The Greater Lafayette Climate Action Plan and discussed the following main points:

Michael stated he is representing the Joint Leadership Committee who is publishing Greater Lafayette's first ever Climate Action Plan. Some of the technical studies that have been done include a Greenhouse Gas Inventory, a Hoosier Resilience Index Assessment, and a Tree Canopy Assessment. There are four focus areas of the plan which include energy use in the built environment, transportation, agriculture and forestry, water waste, and water and solid waste. Under energy use in the built environment, the public's highest priority was the transition from fossil fuels to renewable resources. Within transportation, the highest priority was incentivizing zero and low carbon fuel transit. Under agriculture and forestry, the priorities were enhancing and improving access to natural resources. Under water waste and water and solid waste, the priorities were enhancing recycling, waste reduction and compost options for residents. The Emissions by Sector report shows energy use in industrial buildings is the highest at 34%, transportation is at 27%, energy in residential buildings is 23%, energy in commercial buildings is at 13%, water waste and water and solid waste are at 2% of emissions, and agriculture and forestry was the only category at a deficit of -2%. All the studies help lead to the goal of reduction of emissions by 58% by 2030.

Councilmember Dullum asked what the next step is. Michael stated the next step is to identify individuals in these jurisdictions, implement these goals, and prioritize different steps in the plan.

## VI. Consent Agenda

- Councilmember Murray moved to approve the consent agenda as distributed, second by Councilmember Basham. Motion carried.

### A. Approval of Meeting Minutes from January 10, 2023

### B. Juvenile Alternatives – DOC JUV ALT Fund 9641 Transfer

\$	99	Other Professional Services to Full Time
\$	2,050	Other Professional Services to Workers Compensation
\$	2,149	<i>Total Requested</i>

### C. Juvenile Alternatives – JDAI Performance Fund 9214 Transfer

\$	1,800	Food to Other Professional Services
\$	3,200	Other Operating Supplies to Other Professional Services
\$	5,000	<i>Total Requested</i>

### D. Juvenile Alternatives – DOC JDAI Fund 4125 Transfer

\$	720	Educational Materials to Other Professional Services
\$	2,521	Educational Materials to Travel and Training
\$	3,241	<i>Total Requested</i>

**E. Parks & Recreation – Donation Fund 4266**

Transfer

\$	3,000	Other Professional Services
		to Other Supplies
\$	3,000	<i>Total Requested</i>

**F. Commissioners – CCD Fund 1138**

Transfer

\$	20,000	Maintenance & Repairs / Vehicles
		to Gas & Oil
\$	20,000	<i>Total Requested</i>

**G. Probation – DOC Probation Fund 9512**

Grant Appropriation

\$	50,114	Full Time
\$	15,087	Health Insurance
\$	110	Life
\$	192	LTD
\$	30,000	Other Professional Services
\$	5,613	Retirement
\$	6,804	Social Security
\$	1,265	<u>Workers Comp</u>
\$	109,185	<i>Total Requested</i>

**H. CASA – CASAs for Kids Fund 9107**

Grant Appropriation

\$	42,760	Benefit Eligible Part Time
\$	8,033	Health Insurance
\$	109	Life
\$	160	LTD
\$	3,270	Social Security
\$	73	<u>Workers Comp</u>
\$	54,405	<i>Total Requested</i>

**I. CASA – Capacity Fund 9532**

Grant Appropriation

\$	3,500	Communications
\$	1,500	Operating Supplies / Educational Materials
\$	16,500	Operating Supplies / Signage
\$	3,500	<u>Travel / Training</u>
\$	25,000	<i>Total Requested</i>

**VII. Additional Appropriations:****A. Prosecutor – Patrick Harrington**

1. IV-D Incentive Fund 8895

Appropriation

\$	5,351	Part Time
\$	410	<u>Social Security</u>
\$	5,761	<i>Total Requested</i>



- Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Hamilton. Pat stated this is the Child Support Incentive fund.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

## 2. Drug Enforcement Fund 2507

### Appropriation

\$	5,000	Other Professional Services
\$	3,000	Other Supplies
\$	25,000	Part Time
\$	1,913	Social Security
\$	3,000	Utilities
\$	30	Workers Comp
\$	37,943	<i>Total Requested</i>

- Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Hamilton. Pat stated this fund is where court cases from drug activity is ordered to the court to spend for law enforcement needs.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

## B. TEMA – Sharon Hutchinson

### 1. Local Emergency Planning Fund 1152

#### Appropriation

\$	15,000	Equipment / Safety
\$	3,000	Food
\$	40	Legal Published
\$	1,000	Other Professional Services
\$	9,500	Travel / Training
\$	28,540	<i>Total Requested</i>

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Murray. Sharon stated this is funds LEPC received from the state for having hazardous materials.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

## C. Surveyor – Sharon Hutchinson

### 1. SIA WOW Fund 9242

#### Appropriation

\$	444	Food
\$	444	<i>Total Requested</i>

- Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Richard. Sharon stated this was a grant received in 2021 that has left over funds. SIA gave permission to use these funds to provide food at the WOW event.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**D. Community Corrections – Jason Huber**

## 1. County Misdemeanant Fund 1175

## Appropriation

\$ 60,332	Other Professional Services
\$ 60,332	<i>Total Requested</i>

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Hamilton. Jason stated this is a portion of the fund that is split with the Sheriff's office and is used for vehicle leases.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

## 2. Salary Statement – Corrections Officer POLE II

\$ 45,076

- Councilmember Murray moved to approve the salary statement as presented, second by Councilmember Hamilton. Jason stated this position is from the DOC grant and the salary is 60% paid from the grant and 40% from User Fees.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**E. Highway – Stewart Kline**

## 1. Project (TIF) Fund 4880

## Appropriation

\$ 440,000	Bridges
\$ 950,000	Right-of-Way
\$ 1,390,000	<i>Total Requested</i>

- Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Richard. Stewart stated the Bridges appropriation is to complete the bridge 32 project on Haggerty Lane. The Right of Way appropriation is to complete the project at 450 S 500 East.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

## 2. Co Share Surtax Fund 4805

## Appropriation

\$ 50,000	Heavy Machinery
\$ 900,000	Right-of-Way
\$ 950,000	<i>Total Requested</i>

- Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Richard. Stewart stated this is for heavy equipment leases and warranties. The Right of Way appropriation is to finish the payments on the Morehouse project phase 1 and 2. President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**F. Parks & Recreation – Randy Lower**1. Habitat Improvement Fund 8490  
Grant Appropriation

\$ 15,000	Other Professional Services
\$ 15,000	<i>Total Requested</i>

- Councilmember Richard moved to approve the grant appropriation as presented, second by Councilmember Hamilton. Randy stated this grant is from U.S. Fish and Wildlife for invasive species removal. Randy thanked the Parks and Rec Foundation and the Roy Whistler Foundation who both helped fund this project. Randy also thanked Sharon for her hard work on this grant.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Naturalist Program Gift Fund 4126  
Appropriation

\$ 7,500	Other Professional Services
\$ 7,500	<i>Total Requested</i>

- Councilmember Richard moved to approve the appropriation as presented, second by Councilmember Hamilton. Randy stated the \$7,500 is for expenses incurred for the Outdoor Explorer event in June.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**G. Sheriff – Terry Ruley**1. Donation Fund 4127  
Appropriation

\$ 5,000	Equipment & Safety
\$ 5,000	<i>Total Requested</i>

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Hamilton. Terry stated this is a grant awarded to the Sheriff's office through Drive Sober and will be applied to the purchase a new drone.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Animal Control Fund 2573  
Appropriation

\$ 15,000	Other Professional Services
\$ 15,000	Other Supplies
\$ 30,000	<i>Total Requested</i>

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Hamilton. Terry stated this is to support the Animal Control officer. This fund also helps stray animals that need treatment.



President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

3. False Alarm Fund 2574  
Appropriation

\$	12,000	Other Professional Services
\$	12,000	<u>Other Supplies</u>
\$	24,000	<i>Total Requested</i>

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Hamilton. Terry stated this revenue is generated from alarm vendors that are registered with the Sheriff's office. Ordinance 2021-33-CM referenced these funds to be spent on false alarms which has been amended to clarify the usage of these funds. Attorney Masson confirmed the ordinance is amended for the funds to be used for general purposes once the false alarms needs are met. Councilmember Basham asked if there a lot of false alarm calls and Terry stated about 99% of alarm calls are false.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

4. Continuing Education Fund 2575  
Appropriation

\$	5,500	<u>Travel / Training</u>
\$	5,500	<i>Total Requested</i>

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Hamilton. Terry stated these are fees set by state statute. The Sheriff's office receives \$4.00 per citation issued by the officers and the money is put into the training fund.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

5. Firearms Training Fund 1156  
Appropriation

\$	4,000	Other Professional Services
\$	75,000	<u>Other Supplies</u>
\$	79,000	<i>Total Requested</i>

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Hamilton. Terry stated this is money used for firearms and ammunition purchases. Originally those purchases were made from handgun permit fees. However, the Sheriff's office no longer collects handgun permits fees due to legislation that passes in 2022. Due to this a large amount of revenue was lost. Last year the state reimbursed the Sheriff's office around \$50,000-\$55,000 to make up for that lost revenue. Terry stated he has reached out asking if the state will reimburse the lost revenue this year and currently has not heard back. Councilmember Basham asked where the state has funds to reimburse the Sheriff's office and Terry said he does not know. Councilmember Vernon stated if council can see a total amount that was spent on this fund, in case we do not receive reimbursement, the County can budget this fund more accurately moving forward.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

6. Accident Report Fund 1101  
Appropriation

\$ 40,000	Supplies / Minor Equipment
\$ 6,000	Travel / Training
\$ 46,000	<i>Total Requested</i>

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Hamilton. Terry stated this is a state statute that generates a fee schedule. The Sheriff's office can charge up to \$8.00 for a crash report. These fees will help fund accident reconstruction training, equipment needs, and accident reconstruction.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

7. Salary Statement – Jail Deputy

Up to \$21 / hour

- Councilmember Vernon moved to approve the salary statement as presented, second by Councilmember Hamilton. Terry stated both Jail Deputies and Communications Officers are classified the same as a POLE II. Currently the Communications Officer can earn up to \$21 per hour were as the Jail Deputy can earn up to \$18 per hour. This is to make both hourly rates equal.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

8. Commissary Report – 07/01/2022-12/31/2022

President Underwood acknowledged receipt of the Commissary Report.

**H. Commissioners – Tracy Brown**

1. ARPA Fund 8950  
Appropriation

\$ 250,000	Engineer & Architect Services
\$11,691,219	Grants & Support
\$ 73,938	Other Professional Services
\$ 327,715	Roads & Streets
\$12,342,872	<i>Total Requested</i>

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Murray. Vice President Hamilton stated she needs to abstain from the vote due to a conflict of interest with one of the projects. Tracy stated the first amount \$250,000 is for engineering and architect services for the wastewater project, the second amount \$11,691,219 is for the Tipmont Wintek Broadband Project, the \$73,938 is to wrap up the Auditor scanning project, and the final amount \$327,715 is for dam decommissioning.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.



2. EDIT Fund 1112  
Appropriation

\$ 500,000	<u>Buildings / Housing</u>
\$ 500,000	<i>Total Requested</i>

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Murray. Tracy stated this is to replace a collapsed sewer line at the Tippecanoe County Jail. Due to the building dating back to 1989 the sewer lines are cast iron and need to be replaced. Councilmember Basham asked if this is a water line and Tracy stated it is a sewer line that is fully decayed so the entire line will be replaced. Councilmember Basham asked what company is doing the work. Tracy confirmed the company is WW Contractors.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**VIII. Committee Reports**

- Councilmember Vernon stated the Meijer Opioid Settlement has come to the County and a committee was created and is led by Dr. Loomis. The committee is working diligently to plan how those funds will best serve the community.

**IX. Unfinished**

- None

**X. New Business**

- Attorney Masson stated an Interlocal Agreement between the County and the cities for spay and neuter services. The interlocal agreement was approved by the commissioners last week. The cities and County wish to temporarily subsidize a portion of the clinic's lease payments to incentivize their expansion into the community. Subsidy payments are as follows from Lafayette 50%, the County 40%, and West Lafayette 10%. Signatures are not needed but a motion is needed to approve the agreement.

•Councilmember Vernon moved to approve the interlocal agreement as presented, second by Councilmember Hamilton. Councilmember Vernon asked how the percentages to be paid were calculated. Attorney Masson stated a study was done to determine usage by each city and the County.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**XI. Commissioner FYI**

- President Brown stated two successful events were held at the Tippecanoe County Fairgrounds. On February 4th Purdue Agricultural Fish Fry had over 1,200 people in attendance and the fairgrounds is now the new home for this event. The State of the Cities and County event was held on February 6<sup>th</sup> with the Governor and over 800 people in attendance. E-waste day will be held on April 1<sup>st</sup> for the disposal of old electronics and volunteers will be there to assist. Lastly, he shared news of the passing of Dave Heath earlier this week. Dave served as Tippecanoe County Sheriff from 1987 – 1994 and Mayor of Lafayette from 1996 – 2003. After leaving elected office, Dave served as Indiana Alcoholic Beverage Commissioner and the Executive Director for Tippecanoe County Community Corrections. Dave was a tremendous leader and throughout his long career in public service he was responsible for many projects that significantly advanced our

community and benefitted us all. Dave's legacy will be long lasting, and he will be missed by many. Please keep Dave's family in your thoughts and prayers.

## XII. Public Comment

- Councilmember Murray stated Coleen Connor, *CASA Executive Director*, is retiring and thanked her for her service and dedication to the County. Coleen thanked Council for their service and added she will not be retiring but on to new adventures with the Peace Corp. She introduced her successor Christina Thomas who will take over as Executive Director.
- Dr. Loomis thanked Councilmember Vernon for her participation on the Meijer Opioid Settlement committee. He thanked Sharon Hutchinson, *County Grant Facilitator*, and Amanda Balser, *Health Department Environmental Secretary*, for their help as well.

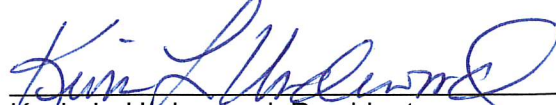
## XIII. Next Meeting

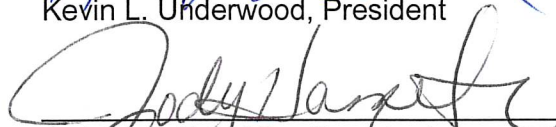
- March 14, 2023


## XIV. ADJOURNMENT

- Councilmember Murray moved to adjourn, second by Councilmember Hamilton and the President adjourned the meeting.


### TIPPECANOE COUNTY COUNCIL


  
Kevin L. Underwood, President


  
Jody Hamilton, Vice President

  
Barry Richard


  
Ben Murray

  
Kathy Vernon

  
John R. Basham II

  
Lisa Dullum

ATTEST:

  
Jennifer Weston, Auditor

3/14/2023

Minutes prepared by Samantha Perez, Recording Secretary